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High Down Schools

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High Down Schools

Down Road
Portishead
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BS20 6DY

Executive Headteacher

Mrs A Cowan

14th September 2017

Dear Parents

Fireworks Newsletter

My name is Jo Shayler and I have taken on the role of organising the fireworks again this year, this will be my third year of running it now, so I am feeling confident with all the tasks that lie ahead.

The firework date is set for Saturday 4th November, the fireworks are booked and deposit paid. However, as you can imagine this event does require lots of time to organise everything as well as a lot of man power over the weekend itself to ensure that the fireworks can run safely, smoothly and raise as much money as we can for our amazing School.

This year I am writing with an extra huge plea, I am unfortunately awaiting surgery and will myself be out of action to do any of the heavy manual stuff. It's at this point that I would like to thank Mark Barron for stepping up once again and offering to help me with the running of the fireworks and will help with most of the manual stuff.

But we still need your help! Many of the jobs can be done from the comfort of your own home and may hardly take up any of your time.

We already have several people that kindly help each year, these people have already been assigned jobs, but we do need more of you....

Here's how you might be able to help:

- Design posters to go around School and Portishead to advertise the event?
- Someone that's willing to take on the responsibility of being a press officer... to get the dates out to: North Somerset Times, , Everything Portishead, Facebook, BBC News room?
- Anyone that is prepared to head up gaining sponsorship from local companies and businesses?

We will also need people on the Friday 3rd before the event to help from 2:30pm onwards, this is to start the process of moving and putting up the fences. A work force of around 15 people here is usually enough and I will of course provide tea, coffee, juice and biscuits for all those that come and help with this!

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Then Saturday morning (not too early!) we will require help to finish putting up fences and set up for the display where possible.

On the night itself we will need people that could help marshal the event. WE WILL NEED AT LEAST 50 VOLUNTEERS TO RUN THIS EVENT.

The following morning, it's all hands on deck to get the school tidy and the fences all down and back ready for collection, this is the day that we really struggle with help and have had to do this process with only 4 people in the past. So again a good work force would be 20 people to get this done.

This is such a great event and I am very much looking forward to it.

If you are available to help then please email me back on jo.shayler@hotmail.co.uk or call 07763 866567 I look forward to hearing from you and will be in touch closer to the time with an update of what's happening and making sure that the '17 Fireworks are a great success.

Many thanks

Jo Shayler.

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