

# High Down School PSA Toy Sale

## Saturday 4<sup>th</sup> November 2017 - 11.00-12.00

This is a chance to clear your cupboards and garages of toys ready for Christmas. The PSA will sell your unwanted toys, games, outdoor toys, books, and DVDs. You set the price you want for an item - remember you get **75%** and we get **25%**.

**Whilst we accept that this is a second hand toy sale, it is expected that, all items must be in good condition, fully working (please ensure batteries included to allow potential buyers to check) and not be in a condition or have missing parts that would detract from the normal enjoyment.**

**We will not accept the following:**

- Baby equipment e.g. stair gates, sterilisers and monitors.
- Any mains electrical items.
- Guns, knives or weapons.
- 15 years + certified items including toys, games computer games and DVDs.

**ANY UNSUITABLE OR BROKEN ITEMS WILL BE REMOVED FROM THE TOY SALE.**

### **Step by step guide to selling items at the Toy Sale**

1. Fill out **both** item lists on the form (one for you and one for us).
2. Use tie-on labels. Labels must be card, preferably coloured and, **BIG (12cm by 6cm MINIMUM)** and  **tied** on to the toy or clear bag containing the item.
3. Fill in the label. Side 1 – Your name, telephone number.  
Side 2 – Item number (from list overleaf), Description, and **price in multiples of 20p.**
4. If you wish to donate an item if not sold, please mark the label and the list with a star/\*.
5. Attach the label with string/wool to the item or clear bag.
6. Take the goods to school on **Friday 5.00-6.00pm** via nursery entrance or on **Saturday between 9.00–10.00am** at the main entrance.
7. Collect your money and any unsold items from **1.30pm – 2.00pm.**
8. **Any items/money uncollected by 2.00pm will be donated to the school.**

#### **Please note:**

- Do not stick labels on. Items without tie on labels will not be sold.
- If an item is incomplete, but still useable, mark the label accordingly.
- Please seal puzzle and games boxes.
- We suggest any items with lots of bits should be put in a bag.

**Contact telephone number for any queries: - 07940 590592**

**Disclaimer: Every care will be taken to ensure the safety of the items in the sale, but the PSA cannot accept any responsibility for any damage, loss or theft and is not obliged to pay for any damage.**

**For health and safety reasons that buggies/prams/pushchairs are not allowed into the toy sale area. We will provide a buggy park area for you to leave your buggy in.**