

Junior School

Infant School

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## High Down Schools

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High Down Schools

Down Road  
Portishead  
North Somerset  
BS20 6DY

Executive Headteacher

Mrs A Cowan

Dear Parents/Carers

The Department of Education has informed schools of the need to continue to provide Track and Trace support for the first 6 days of the Easter holidays.

**As staff will be having a well deserved rest over the holiday period our telephone and office email system will not be manned. Instead please use the email that we used over the Christmas and February breaks.**

[head@highdownschools.org](mailto:head@highdownschools.org)

**This is to be used over the Easter break only. After that period this email will not be used.**

If your child has tested positive and had symptoms that **began before 4<sup>th</sup> April** then please email me, using the above email address. In your message please note your child's name, their class, the date of the test and the date their symptoms began.

**Please note if your child tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school (4<sup>th</sup> April or later), the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.**

The DfE have again noted that the email system should be checked once a day (**I will check around mid day**). If there is a positive case I will then send a text message to the primary mobile number of the parents/carers of children in that class requiring them to self-isolate for the given period of time.

Please note that if your child is self-isolating as term starts on 19<sup>th</sup> April please let us know, on the office email, so that we can provide online learning for your child.

Thank you for your continued support and I hope that I do not have to contact you over the Easter holidays.

Mrs Andreyia Cowan

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