



## High Down Junior School

### Acceptable Use Agreement / eSafety Rules

- I will only use ICT in school for school purposes.
  - I will stick to using the SMART rules.
- I will treat all ICT equipment around the school with respect and use it correctly.
  - I will not tell other people my IT passwords.
  - I will carry out internet searches through SWIGGLE, not Google.
    - I will only open/delete my own files.
- I will make sure that all IT contact with other children and adults is responsible, polite and sensible.
  - I will not deliberately look for, save or send anything inappropriate. If I accidentally find anything like this I will let an adult know immediately.
- I will not give out my own details such as my name, phone number or home address.
- I will be responsible for my behaviour when using IT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
- I know that my use of IT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.

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#### **If I do not follow these guidelines:**

- I will not be allowed to use the ICT equipment around school.